



## RUSHMOOR BOROUGH COUNCIL

# POLICY AND PROJECT ADVISORY BOARD

*To be held as a Virtual Meeting on  
Wednesday, 15th July, 2020 at 7.00 pm*

**To:**

Cllr J.B. Canty (Chairman)  
Cllr P.I.C. Crerar (Vice-Chairman)  
Cllr C.J. Stewart (Vice-Chairman)

Cllr Sophia Choudhary  
Cllr P.J. Cullum  
Cllr Prabesh KC  
Cllr Nadia Martin  
Cllr T.W. Mitchell  
Cllr Sophie Porter  
Cllr M.J. Roberts  
Cllr B.A. Thomas

**Standing Deputies:**

Cllr A. Chowdhury  
Cllr A.H. Crawford  
Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Administrator -  
Kathy Flatt, Democracy and Community –  
Tel: (01252) 398829  
Email: [kathy.flatt@rushmoor.gov.uk](mailto:kathy.flatt@rushmoor.gov.uk)

# **A G E N D A**

1. **MINUTES –** (Pages 1 - 6)

To confirm the Minutes of the Meeting held on 10th June 2020 (copy attached).

2. **CIVIC QUARTER PLACEMAKING MEMBER WORKSHOP RESULTS, POLICY AND NEXT STEPS WITH SUSTAINABLE REGENERATION –** (Pages 7 - 28)

To consider a report (copy attached), which sets out the background and context to the Civic Quarter Placemaking Members' workshop, the results of the exercise completed by members, next steps and officer recommendations.

3. **END VIOLENCE AT WORK CHARTER –**

To receive an update on the number of organisations signed up to the End Violence at Work Charter.

4. **BLACK LIVES MATTER –**

To consider the approach to the Motion on this matter from the Council meeting on 25th June 2020:

“Rushmoor Borough Council place on record our deep sadness and revulsion at the senseless killing of George Floyd in Minnesota, USA.

Whilst we recognise that every life matters, we echo the cries for justice and the assertion that ‘Black Lives Matter’ given the unique historic and contemporary challenges faced by black communities.

We stand together unreservedly with black members of our communities to work hard for current and future generations, in particular those citizens within our borough, to eradicate racism in all its forms and to proactively educate our citizens so that our towns are inclusive and anti-racist, not just in name and policies but in action. This starts with an all-party review led by the Policy and Project Advisory Board, including Black, Asian and Minority Ethnic members of our community, of processes, policies and organisational attitudes regarding racism.”

5. **COVID-19 RESPONSE –**

To receive a presentation from Andrew Colver, Head of Democracy and Community, on the welfare and community response work to the coronavirus pandemic, the issues that have been raised and how the recovery work will be integrated with the preparation of strategy and action plan to address deprivation and supporting communities.

6. **WORK PROGRAMME –** (Pages 29 - 36)

To discuss the Policy and Project Advisory Board Work Programme (copy attached).

## **MEETING REPRESENTATION**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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# POLICY AND PROJECT ADVISORY BOARD

Minutes of Remote Meeting held on Wednesday, 10th June, 2020 at 7.00 pm.

## Voting Members

Cllr J.B. Canty (Chairman)  
Cllr P.I.C. Crerar (Vice-Chairman)  
Cllr C.J. Stewart (Vice-Chairman)

Cllr Sophia Choudhary  
Cllr P.J. Cullum  
Cllr Prabesh KC  
Cllr T.W. Mitchell  
Cllr Sophie Porter  
Cllr M.J. Roberts  
Cllr B.A. Thomas

Cllr A.H. Crawford (Standing Deputy)

Apologies for absence were submitted on behalf of Cllr Nadia Martin.

## 1. APPOINTMENT OF VICE CHAIRMEN

**RESOLVED:** That Cllrs P.I.C. Crerar and C.J. Stewart be appointed Vice-Chairmen for the 2020/21 Municipal Year.

## 2. MEMBERSHIP OF THE POLICY AND PROJECT ADVISORY BOARD

It was advised that, following the appointments to committees made at the Extraordinary Council Meeting on 14th May 2020, a change had been made by the Conservative Group to its membership of the Board. It was noted that Cllr Jacqui Vosper had replaced Cllr Veronica Graham-Green as Standing Deputy.

## 3. MINUTES

The minutes of the meeting held on 22nd January 2020 were approved and signed by the Chairman.

## 4. ALDERSHOT TOWN CENTRE STRATEGY - UPDATE

The Board received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2019, which provided an update on the Aldershot Town Centre Uses Study that had been commissioned by the Council in December 2019 to provide evidence to support an updated Strategy for Aldershot Town Centre.

The Chairman welcomed Dr. Steven Norris (Director and National Head of Planning, Development and Regeneration) and Blathnaid Duffy (Director, Planning, Development and Regeneration) from the Council's consultants, Lambert Smith Hampton, who had joined the meeting to give a presentation on the Study. The Study had been carried out to provide evidence to enable the Council to determine the likely level of need for retail, office, cultural and leisure floorspace in Aldershot Town Centre from the current baseline looking ahead five years, ten years and beyond. The forecasts would take account of the development proposed both within the town centre and beyond to advise how demographic changes associated with development of this scale were likely to influence demand.

A copy of the presentation had been circulated to the Board in advance of the meeting. The presentation covered:

- the scope of the work
- core study outputs
- key trends and challenges
- the impact of Covid-19 (accelerating trends)
- headline findings of Part 1 of the study (market research)
- population and expenditure
- shopping patterns/market shares for food shopping and non-food shopping
- retail floorspace capacity forecasts
- an assessment of commercial leisure needs
- Aldershot town centre health check (diversity of uses, market position and perception of town centre (household survey v in-centre survey))
- emerging strengths, weaknesses, opportunities and threats for the town centre
- an outline of the next steps of the Study (Part 2 – potential to support new office floorspace, strategy for managing future change and growth, potential steps to recovery following Covid-19)

During discussion, questions were raised regarding:

- convenience retail and food/beverage offers being “strengths” for Aldershot town centre and how the Council could build on these going forward
- the possibility of developing the area around the train station
- the repurposing of space/buildings for leisure uses
- the use of the “strengths” identified in the development of the Union Street East and Galleries sites
- how to make the best use of the town centre's heritage offer
- the cost of the provision of open space
- the impact of an increased population on security

- the profile of the sample of residents used in the market research and the need to ensure that the thoughts and aspirations of young people were captured
- the findings of the market research on residents' thoughts on Aldershot Town Centre's unique selling point
- what the Council can do to retain the Borough's young talent to stay in the area

The Head of Economy, Planning and Strategic Housing outlined the next steps of the Study (Part 2) to the Board, which would be continued over the following two months. It was anticipated that an interim Aldershot Town Centre Strategy would be published in the autumn. Due to the changing situation as a result of Covid-19, the finalised Strategy would be published later than had originally been envisaged to capture a clearer assessment of people's shopping habits and the challenges for the town centre as the Borough recovered from the effects of Covid-19.

<b>Action to be taken</b>	<b>By whom</b>	<b>When</b>
Submit questions to Head of Economy, Planning and Strategic Housing to be sent to Lambert Smith Hampton for response	Board Members	As soon as possible
The Board's comments to be included in shaping the Aldershot Town Centre Strategy	Head of Economy, Planning and Strategic Housing	Autumn 2020
A copy of the Retail and Town Centre Uses Study to be sent to the Board Members	Head of Economy, Planning and Strategic Housing	June 2020

## 5. **PROCUREMENT STRATEGY**

The Board considered the Draft Procurement Strategy 2020-2024, which set out the Council's vision for procurement and its priorities for the following four years to 2024 and was consistent with the latest government procurement legislation and initiatives. It was a statement of the procurement commitments of the Council. The success of the Strategy relied on the commitment of Members, senior managers and staff undertaking procurement activity following processes set out in the document and could have a positive impact on a range of socio-economic factors. These included a successful local economy, a thriving voluntary sector, community empowerment, environmental issues and value for money.

The Executive Head of Finance encouraged Members to give feedback via email so that comments could be taken into account before the final draft Strategy was submitted to the Cabinet for approval.

During discussion, proposed changes were submitted by the Chairman in respect of

- the need to have regard to the Climate Change Statement, strategic framework and action plan, with the aim of achieving the Council’s objective of becoming carbon neutral by 2030;
- amendments to the current outcome measures under “Definitions of Economic, Social, Environmental Outcomes”

which the Executive Head of Finance agreed to include and build upon in the final draft. Questions were also raised regarding: break clauses in large scale contracts; the use of in-house and consultants for contract negotiations; combatting procurement fraud; the impact of Brexit on public procurement regulations; collaborative procurement; the assessment of the financial standing of suppliers; and, missing timescales in the current draft Strategy.

Action to be taken	By whom	When
Board Members to submit comments on the draft Strategy to the Executive Head of Finance, to be taken into account when finalising the draft Strategy for submission to the Cabinet (including the Chairman’s comments submitted at the meeting)	Board Members	July 2020

## 6. APPOINTMENTS TO GROUPS FOR 2020/21

### (1) Progress Group

**RESOLVED:** That the following members be appointed to serve on the Policy and Project Advisory Board Progress Group for the 2020/21 Municipal Year:

PPAB Chairman	Cllr J.B. Canty
PPAB Vice-Chairmen	Cllr P.I.C. Crerar Cllr C.J. Stewart
Conservative Group	Cllr P.J. Cullum
Labour Group	Cllr Nadia Martin Cllr M.J. Roberts
Liberal Democrat Group	Cllr T.W. Mitchell

### (2) Strategic Housing and Local Plan Group

**RESOLVED:** That the following members be appointed to serve on the Strategic Housing and Local Plan Group for the 2020/21 Municipal Year:

PPAB Vice-Chairman	Cllr P.I.C. Crerar
Leader of the Council	Cllr D.E. Clifford



Cabinet Member with responsibility for the Local Plan	Cllr Marina Munro
Chairman of Development Management Committee	Cllr J.H. Marsh
Conservative Group	Cllr P.J. Cullum Cllr C.J. Stewart
Labour Group	Cllr C.P. Grattan Cllr M.J. Roberts
Liberal Democrat Group	Cllr T.W. Mitchell

**(3) Leisure Facilities and Contracts Task and Finish Group**

**RESOLVED:** That the following members be appointed to serve on the Leisure Facilities and Contracts Task and Finish Group for the 2020/21 Municipal Year:

PPAB Chairman	Cllr J.B. Canty
Conservative Group	Cllr Sue Carter Cllr Mara Makunura Cllr C.J. Stewart
Labour Group	Cllr C.P. Grattan Cllr Sophie Porter
Liberal Democrat Group	Cllr T.W. Mitchell

**(4) Transformation Task and Finish Group**

**RESOLVED:** That the following members be appointed to serve on the Transformation Task and Finish Group for the 2020/21 Municipal Year:

PPAB Chairman	Cllr J.B. Canty
Cabinet Member with responsibility for Customer Experience and Improvement	Cllr K.H. Muschamp
Conservative Group	Cllr Sophia Choudhary Cllr P.J. Cullum
Labour Group	Cllr Gaynor Austin Cllr Sophie Porter
Liberal Democrat Group	One vacancy

**(5) Elections Group**

**RESOLVED:** That the following members be appointed to serve on the Elections Group for the 2020/21 Municipal Year:

PPAB Vice-Chairman	Cllr C.J. Stewart
Cabinet Member with responsibility for Electoral Issues	Cllr A.R. Newell
Chairman of Licensing, Audit and General Purposes Committee	Cllr S.J. Masterson
Conservative Group	Cllr P.I.C. Crerar
Labour Group	Cllr T.D. Bridgeman

	Cllr K. Dibble
Liberal Democrat Group	Cllr T.W. Mitchell

(6) **Regeneration Sustainability Group**

During discussion on the establishment of this group, it was agreed that the best way forward for Member input on regeneration and sustainability issues would be to hold a series of all Member webinars where different experts would join the discussions, therefore providing all Members with an earlier opportunity to have an input, rather than a small working group.

**RESOLVED:** That the establishment of a Regeneration Sustainability Group be not progressed, for the reasons set out above.

7. **WORK PROGRAMME**

The Chairman gave an update on the current situation with regard to the Playground Action Plan. It was noted that, in future, this would be dealt with by the Cabinet Member with responsibility for playgrounds.

The Board was also advised that the issue of a consultation on the Byelaws Review of Aldershot and District Military Lands had been added to the work programme, pending publication of the document.

The Board **NOTED** the Work Programme and that it would be developed through the Progress Group.

The meeting closed at 10.03 pm.

CLLR J.B. CANTY (CHAIRMAN)

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**POLICY & PROJECT ADVISORY BOARD**

**15 JULY 2020**

**CIVIC QUARTER PLACEMAKING MEMBER WORKSHOP RESULTS, POLICY AND NEXT STEPS WITH SUSTAINABLE REGENERATION**

**1. INTRODUCTION**

- 1.1. In May 2020 the regeneration team invited members to a virtual placemaking workshop which was designed to provide them the opportunity to further develop key principles for the Civic Quarter that will be taken forward into RIBA Stage 2 of the masterplanning work.
- 1.2. This report breaks down the background and context to the workshop, the results of the exercise completed by members, next steps and officer recommendations. The draft document is attached as Appendix 1 for PPAB to review.

**2. BACKGROUND AND CONTEXT**

- 2.1. In January 2019, the Rushmoor Development Partnership (RDP) commissioned GT3 architects to carry out a programme of public and stakeholder engagement in order to formulate a 'Masterplan Strategic Briefing Document' that would go on to inform the early stages of the Civic Quarter masterplan. This document set out an over-arching vision, objectives and themes through to design principles and methodology moving forward.
- 2.2. Members of the public and stakeholders were given the opportunity to consider the site and express how they felt about it in its current form. Groups were also invited to express and articulate their vision, values, objectives and aspirations for the future of the site. Over 600 people provided responses online and at drop-in events and 70 people participated in vision workshops, and of them, 26 were councillors.
- 2.3. Following the conclusion of the GT3 engagement exercise, the RDP appointed LDA Design to progress the masterplan for the redevelopment of the Civic Quarter. Using the feedback from the public, in RIBA Stage 1 the RDP explored placemaking options and undertook capacity testing to better understand what could be possible in terms of development scale and mix on the site. LDA articulated the 8 strategic objectives identified in the GT3 report in their own 6 placemaking principles ensuring a continuity of approach.
- 2.4. LDA concluded the work needed to satisfy RIBA Stage 1 in November 2019. The RIBA Stage 2 work will see the architects take forward the proposals through

concept design and start to detail proposals that will go forward as part of an outline/hybrid planning application.

### 3. **WORKSHOP SUMMARY**

- 3.1. As stated above, in May 2020 the regeneration team invited members to a virtual placemaking workshop.
- 3.2. The workshop was presentation based and set out the background to this process alongside work completed to date. The presentation then explored the next stage of the masterplan and invited members to complete an exercise which sought to capture their views and to prioritise key emerging principles.
- 3.3. The intention is that these results will go on to inform the detail that LDA, the Civic Quarter scheme's masterplanners, will be working up in the concept design stage of the masterplanning process.
- 3.4. The results can be broken down into two distinct parts.

#### Green Agenda Prioritisation

- 3.5. Since the last iteration of work completed by LDA, the 'Green Agenda' had arisen as a top priority for the council typified in the declaration of a 'Climate Emergency' on the 20<sup>th</sup> June 2019. As such, it was notably absent from the strategic objectives formulated by GT3 or the placemaking principles further developed by LDA.
- 3.6. Officers' proposed that the 'Green Agenda' should be embedded within the design principles for the Civic Quarter moving forward and so the question was posed to members as to what priority it should be given.
- 3.7. The 'Green Agenda' was rated a gold priority by an overwhelming majority of members and therefore will be considered as one of two gold principles that the RDP/LDA will need to prioritise in their scheme development.

#### Emerging Priorities

- 3.8. The other significant outcome of the exercise was the identification of 16 emerging priorities that are intended to be used to articulate member aspirations for the Civic Quarter site going forward into RIBA Stage 2 of the masterplanning process.
- 3.9. These 16 priorities were formulated through a number of questions which asked members to rank, in terms of importance, different items / aspects that could assist in realising the 8 key principles determined through the GT3 and LDA work undertaken previously.

3.10. In an effort to reflect the different weighting given to these strategic objectives, that being gold, silver and bronze, officers compiled the top three most popular choices from the gold principles, the top two from the silver principles, and the top one from the bronze principles. This enabled a clear distinction to be made in the categorisation of the principles and assisted in better articulating member sentiments.

3.11. Highlighted below is an excerpt from the final document which outlines the 16 emerging priorities.

16 Emerging Priorities		
Places for community events / gathering		Flexible community space to accommodate a variety of activities / groups
Places for rest / relaxation		A wide mix of uses that appeals to different groups and encourages people from all ages and backgrounds to use the Civic Quarter
Landscape – Informal green approach (soft landscaping)		Places to sit / rest / reflect
New development to incorporate renewable energy		Provide space for indoor leisure facilities
Introduce measures to support sustainable travel		Improving pedestrian connections to the business park
Maximise energy efficiency of buildings		Combine community / civic uses in a hub building
Build on the town's aviation and other heritage (e.g. through public realm / public art)		Ensure the site is well integrated with the wider town centre / business parks (access routes and wayfinding)
Introduction of a landmark building(s) / distinctive architecture and design.		Regular cultural events

3.12. Officers would ask PPAB to note that the Microsoft Forms application has calculated the rankings based on the overall feeling of members and has aggregated the results. In analysing the data, officers have taken the top 3, 2 or 1 from each principle but would invite PPAB to interrogate the data further in an effort to clarify and be satisfied with the nuances of this process.

3.13. For example, when considering the question ‘What options do you consider the most important in ensuring the Civic Quarter develops a strong identity and raised profile?’ the item that most members chose as their first choice ‘Community input into development’ is currently outside the scope of extracted results. This is because the Microsoft Forms formula favours items that scored positively across all members responses rather than being based on the strength of feeling of some.

3.14. As such members may want to consider whether the priorities that fall out of the scope of the final list, but are nevertheless strongly supported, should also form part of the feedback that goes to the RDP.

#### 4. **NEXT STEPS**

4.1. It is officers' intention for the Policy and Project Advisory Board to consider and agree a proposed set of priorities arising from the consultation with members to be submitted to Cabinet for approval. The intention is for the finalised document to be presented to the RDP so it may inform the early stages of the RIBA Stage 2 work.

4.2. Officers recognise that the Civic Quarter member workshop does not represent the conclusion of this undertaking but is rather one step in an iterative process. Additional thinking needs to be completed to properly develop the Council's policy position in regard to the key principles that will go on to define the Civic Quarter, particularly in relation to sustainable regeneration. It is also recognised that a broader group of Members have an interest in this work including those on the Climate Change Working Group and the Members group overseeing recovery from Covid-19.

4.3. Following discussion with the Chairs of these group it is therefore suggested that four learning seminars open to all members of the Council are set up which seek to analyse in more depth the following:

1. Sustainable design options and changing sustainability requirements – a look at viable and deliverable design options alongside a review of the standards and guidelines around sustainable builds.
2. Housing led developments and reinventing the town – an exploration of successful case study schemes accompanied by an in-depth analysis of how both sustainable homes and sustainable living were best achieved.
3. Sustainable transport – an appraisal of key issues surrounding improving access but reducing CO<sub>2</sub>, touching on areas such as parking, cycle and pedestrian routes, integrated transport hubs, public transport and EV charging provision.
4. The Green Agenda – a discussion on how the green environment can be brought into a place to help support sustainability with a focus on biodiversity and sustainable living solutions.

4.4. These seminars would feature a presentation from a guest speaker who would be an industry lead in the given topic and be best placed to help in advancing the discussion and furthering members' understanding.

4.5. Key learning points and findings would be brought together by officers in a single policy paper to be considered by PPAB and the Climate Change and Recovery

Task and Finish Groups. Recommendations would then go on to inform a final report that would be brought before Cabinet for approval in due course.

- 4.6. Outputs from this work will be required to inform detailed phases of the Civic Quarter development and so should aim to be completed within 3 months so these priorities can be successfully embedded in the design process.

## 5. **RECOMMENDATION**

- 5.1. The Policy and Project Advisory Board is asked to:

- (a) Consider the outputs from the members seminar and agree the priorities for recommendation to Cabinet to be passed through to the RDP and inform the next stage of masterplanning for the Civic Quarter

- (b) endorse the proposed way forward for the next steps in developing the Council policy position in relation to sustainable regeneration.

### **CONTACT DETAILS:**

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# Civic Quarter Member Workshop

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## Results

# Summary

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- 24 Responses
- Green Agenda given **Gold** priority.
- Identified 16 emerging priorities to be considered by PPAB to inform the next stage of the masterplan.

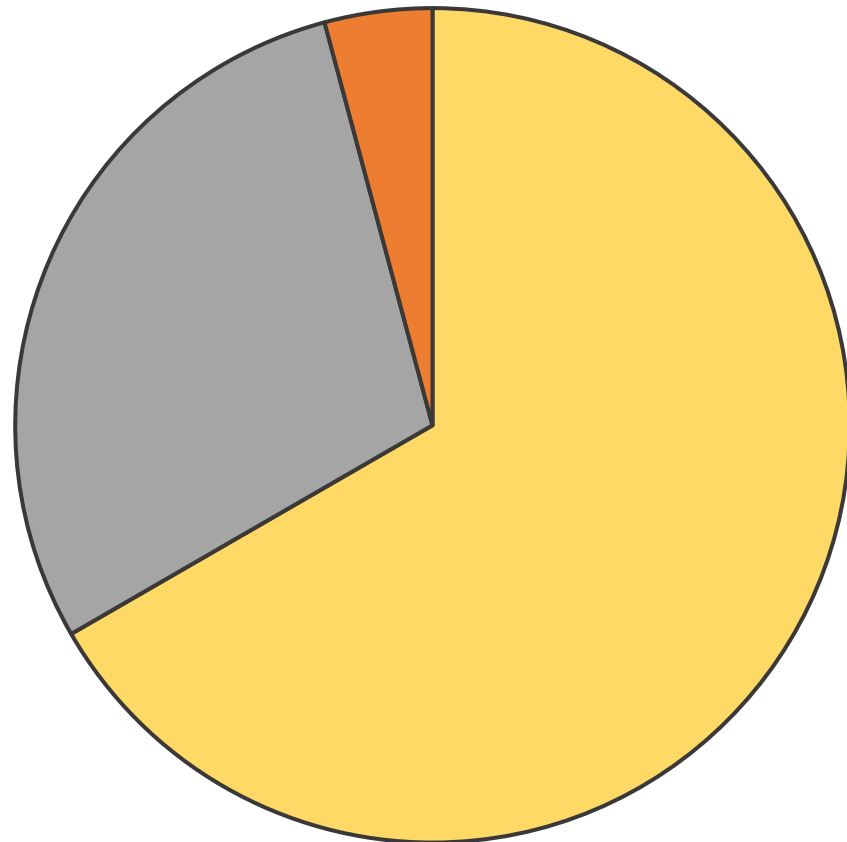
# What priority would you give to the 'Green Agenda'?

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Gold – 16

Silver – 7

Bronze – 1



# GOLD



# SILVER



# BRONZE



Create community heart



Encourage community cohesion



Increase participation in facilities



Green Agenda



Improve health and wellbeing



Increase visitor numbers, footfall & spend



Develop strong identity & raise profile



Connect the town

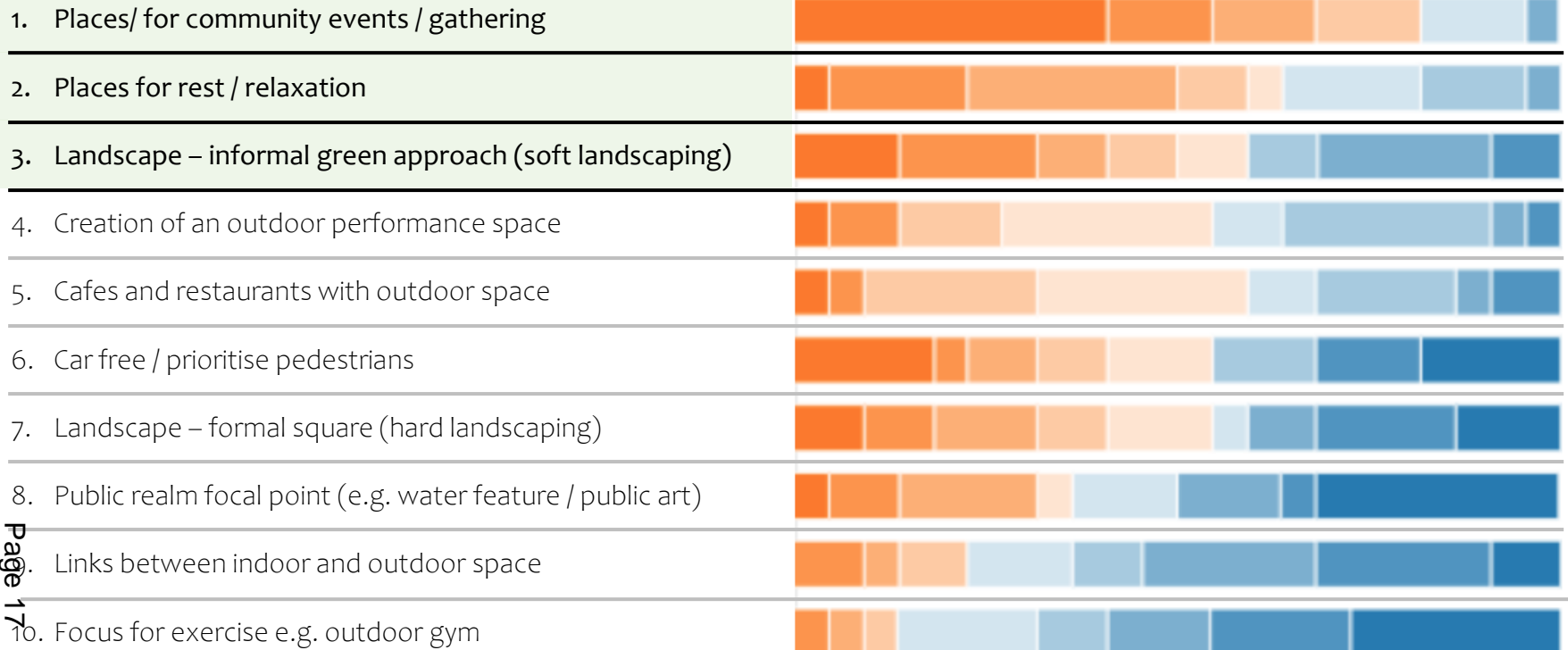


Develop Arts & Culture facilities / heritage

# What options do you consider the most important in ensuring the Civic Quarter Development becomes a centre or heart for the community?



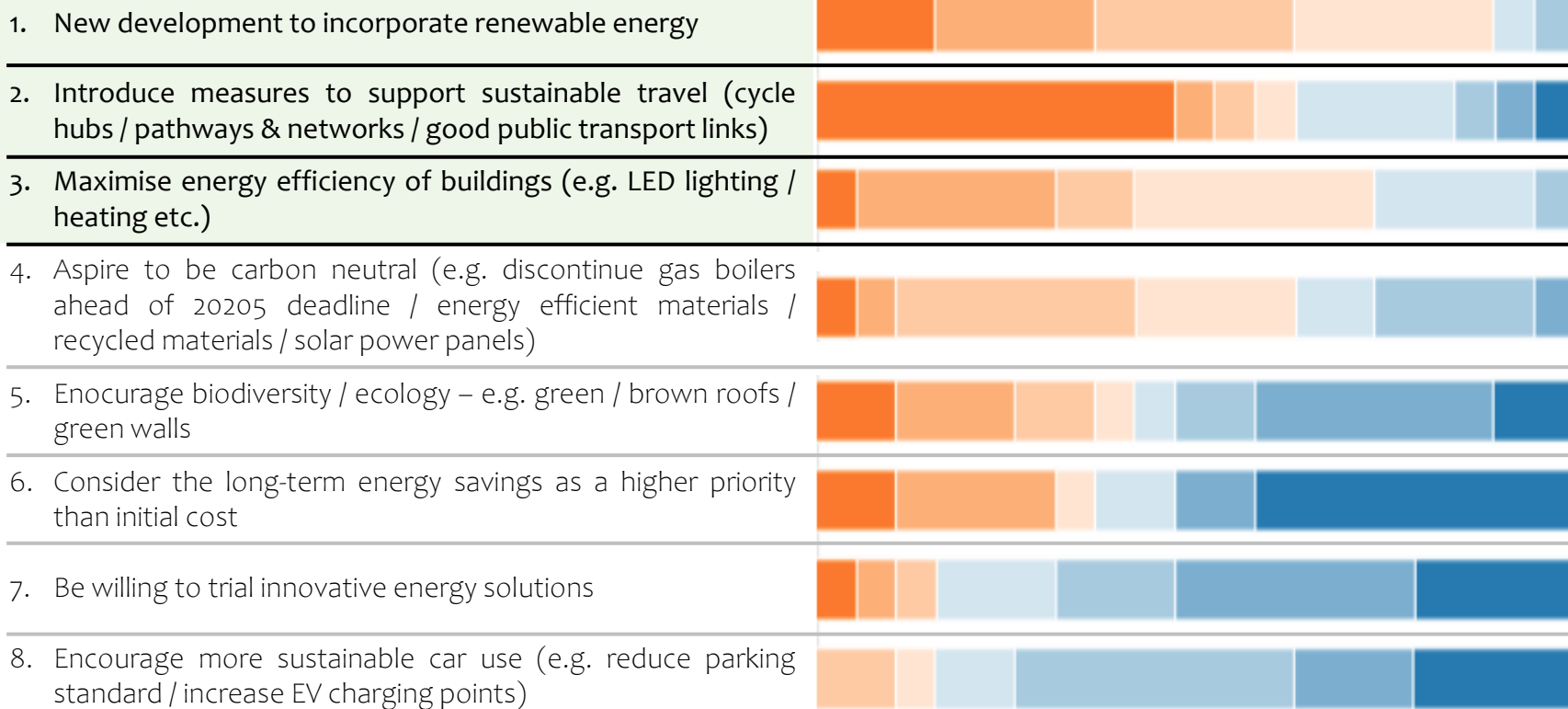
First choice ■ ■ ■ ■ ■ ■ Last choice



# What options do you consider the most important in ensuring the Civic Quarter promotes the ‘Green Agenda’?



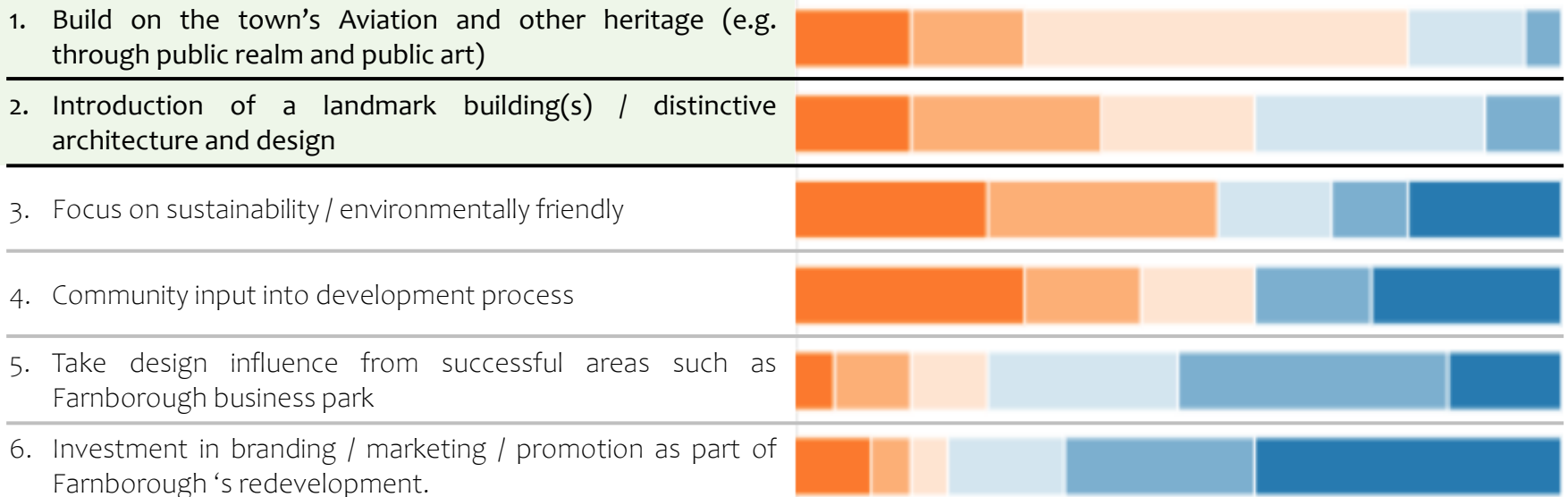
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# What options do you consider the most important in ensuring the Civic Quarter develops a strong identity and raised profile?



First choice ■ ■ ■ ■ ■ ■ Last choice



# What options do you consider the most important in ensuring the Civic Quarter encourages community cohesion?



First choice Last choice

1. Flexible community space to accommodate a variety of activities and groups



2. A wide mix of uses that appeals to different groups and encourages people from all ages and backgrounds to use the Civic Quarter



3. Affordable space to rent e.g. for start-up business / community groups



4. A programme of community events focused around the Civic Quarter and the wider town.



5. Easily accessible and navigable for all the community.

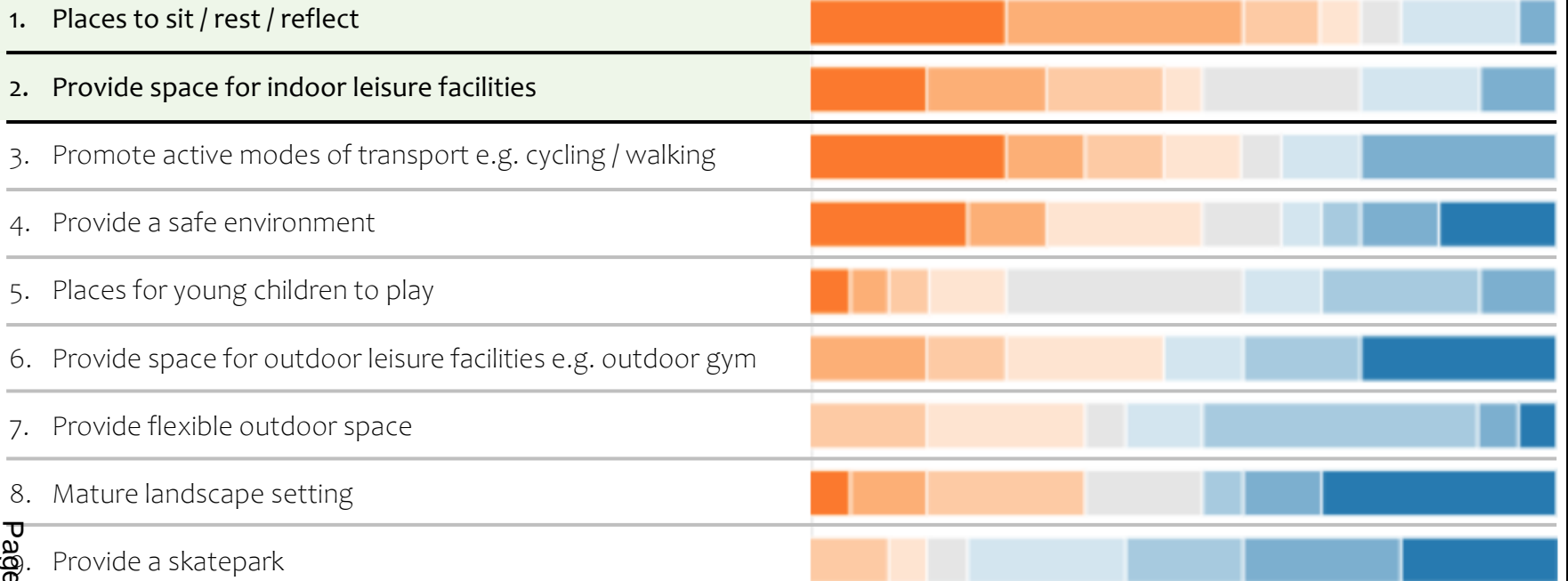




# What options do you consider the most important in ensuring the Civic Quarter improves health and wellbeing?



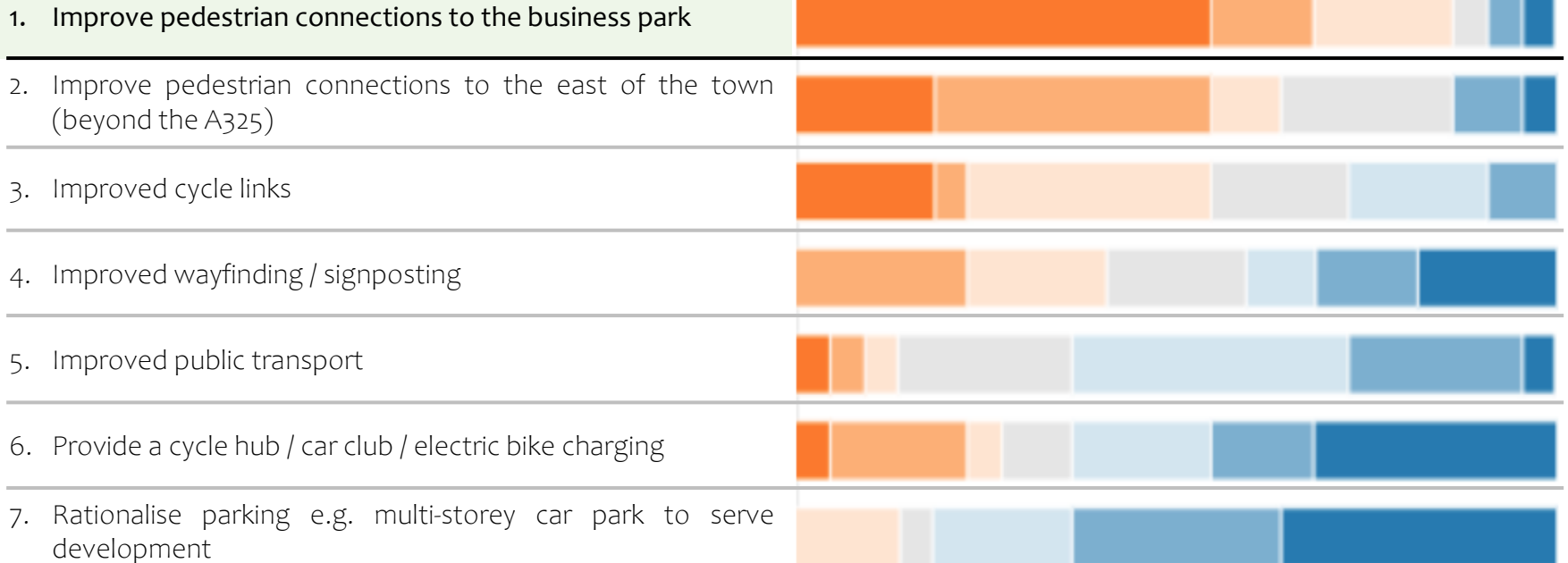
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# What options do you consider the most important in ensuring the Civic Quarter connects the town?



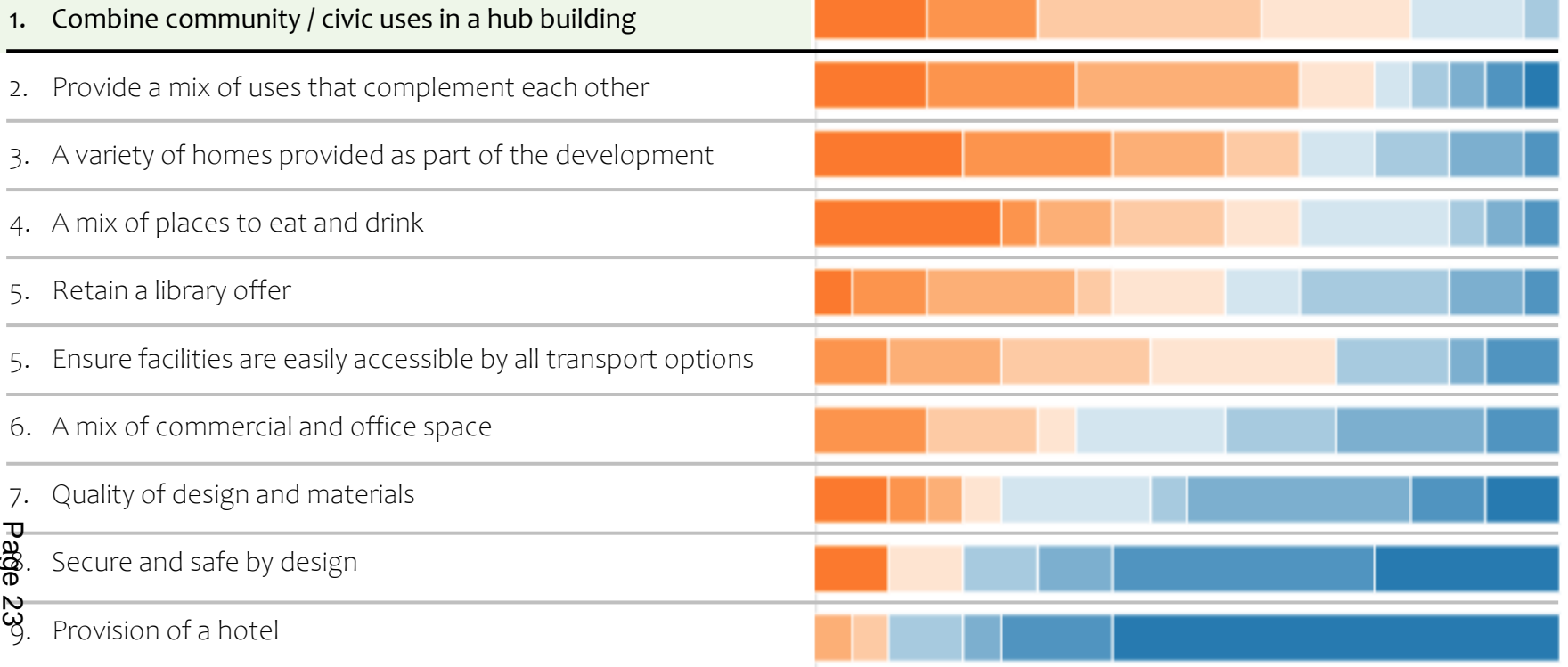
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# What options do you consider the most important in increasing participation in facilities on the Civic Quarter?



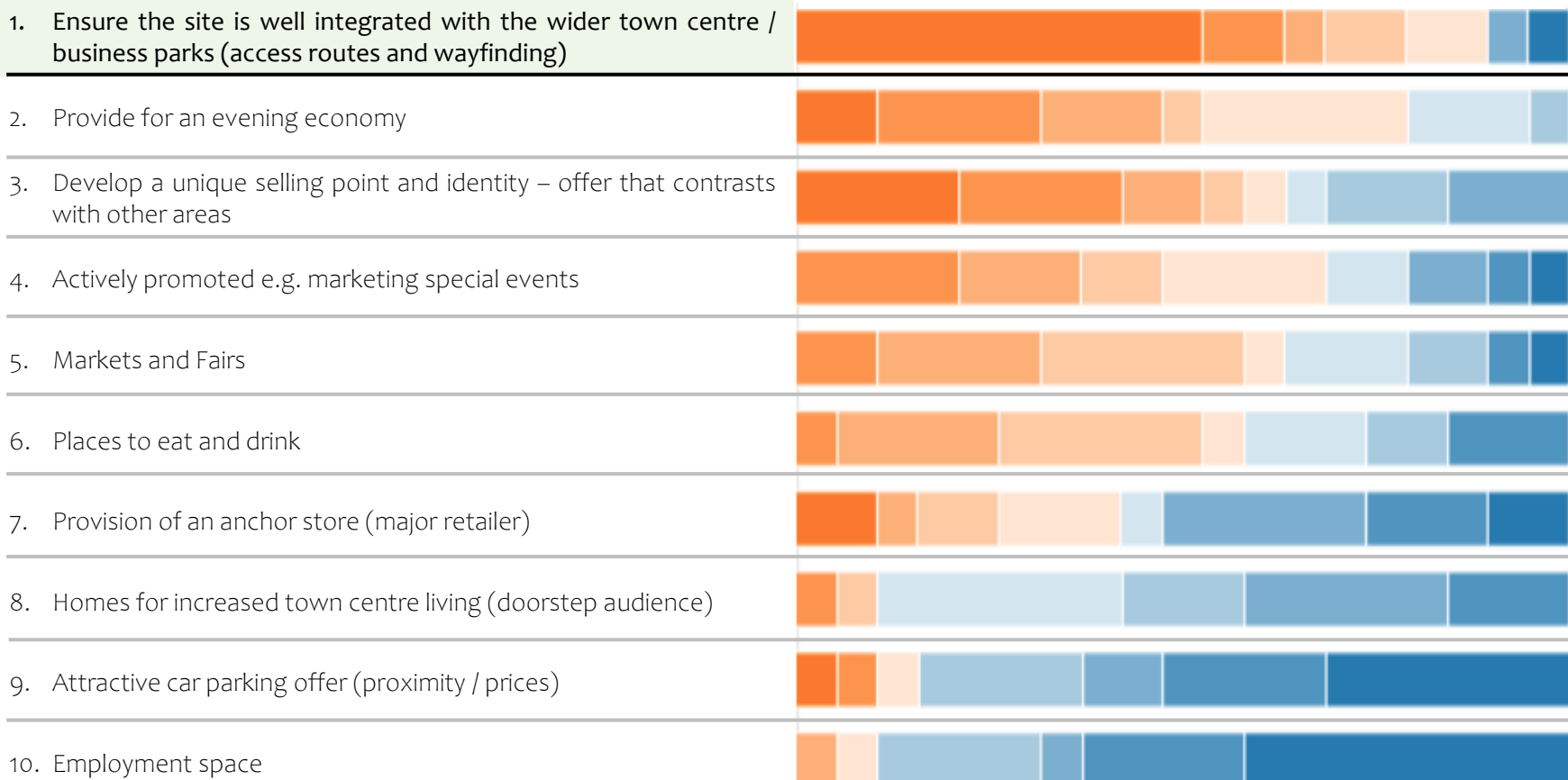
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# What options do you consider the most important in ensuring the Civic Quarter increases visitor numbers, footfall and spend in Farnborough?



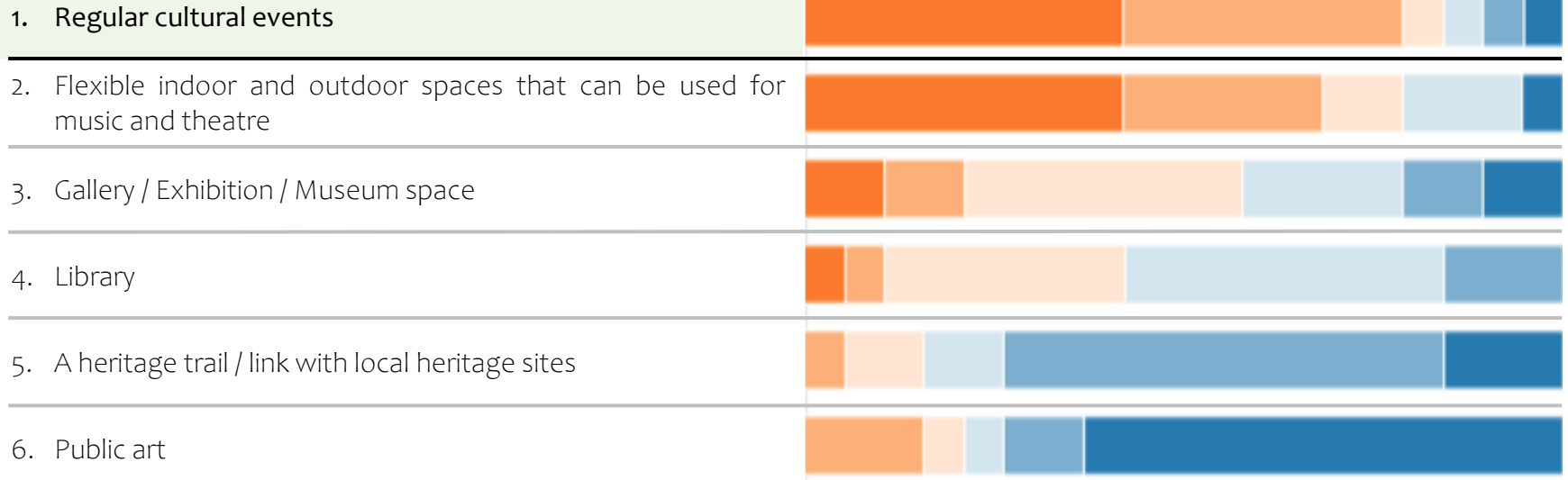
First choice          Last choice



# What options do you consider the most important in ensuring the Civic Quarter enables a stronger arts & culture scene for Farnborough?



First choice ■ ■ ■ ■ ■ ■ Last choice



# 16 Emerging Priorities

Places for community events / gathering		Flexible community space to accommodate a variety of activities / groups	
Places for rest / relaxation		A wide mix of uses that appeals to different groups and encourages people from all ages and backgrounds to use the Civic Quarter	
Landscape – informal green approach (soft landscaping)		Places to sit / rest / reflect	
New development to incorporate renewable energy		Provide space for indoor leisure facilities	
Introduce measures to support sustainable travel		Improving pedestrian connections to the business park	
Maximise energy efficiency of buildings		Combine community / civic uses in a hub building	
Build on the town's aviation and other heritage (e.g. through public realm / public art)		Ensure the site is well integrated with the wider town centre / business parks (access routes and wayfinding)	
Introduction of a landmark building(s) / distinctive architecture and design.		Regular cultural events	

# Additional Comments

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- Question 9. The options given in my view don't really give a long term growth for culture within the town. We have hundreds of students on the doorstep and a facility/building for performance inside for public to buy a ticket to view would be top of my list. A room in the leisure centre doesn't do it for me. I think post covid an anchor store would be one that draws the public due to a need (not a want) ie. GP Surgery, Leisure facility, Council office etc and then they double up the visit with a shop / restaurant etc. (Anchor store is listed as a retail store above) Although difficult as still early stages, but I would have liked to have seen a Covid-19 question of how members feel due to this, perhaps what they foresee priorities are for the town - e.g. More/less commuting, more/less open space, (inside and outside) - sure other ideas..etc I think this is an excellent way of getting feedback, thank you for implementing.
- It's import to encourage people to our town, we must not be afraid to bring in new concepts that may be costly at first but will allow us to have sustainability in the future. A big retailer will help and a more open atmosphere to eat and drink and relax. We must ensure we cater for all ages
- Taking into account the economic impact of the COVID-19 pandemic on the UK and locally, I would establish new priorities for the Civic Quarter that are not so much concerned with physical structures and site allocations, but focus on the human needs of our communities. These priorities would take into account the lessons learned already in the COVID-10 pandemic - the huge increase in need for social housing to eradicate homelessness; provision for the vulnerable and the isolated in our communities; social enterprises with services that reach out into the community; bases for health and social care; and, disabled access and support. Only a local-authority driven regeneration project can meet these basic human needs.
- I cannot see any mention specifically under Theme 4 (What options do you consider the most important in ensuring the Civic Quarter encourages community cohesion?) of accessibility for those with disabilities eg physical, vision, mental.
- The heritage of flight is so important in Farnborough. This theme should definitely be included within the quarter. There could events such as air fairs, e.g. perhaps a twice a year market specifically aimed at aircraft, both real and models, to attract people from around the country. There are items such as this for cars and railways, so why not for aircraft and associated items too. I also would like to see a 'sweep' through from Queensmead/The Meads to the new quarter. This should have some continuity of design - e.g. bigger, more attractive paving, similar facades etc.. The idea of a better link with the east of the A325 is very important. The A325 is actually seen as a barrier in the Knellwood area. In the hard surface central area, if there is one, I would like to see within the paving, an attractive area for big games, such as chess, draughts, perhaps even hopscotch (!) that could be played in the open air. It may be a crazy idea, but worth a thought. This is an architect issue, but beware of too many blocks of buildings creating an element of 'windy city' when the wind blows.
- To ensure that the whole area is a decent design front and back and a safe and welcoming place to live.
- Without a doubt a mix of businesses and places to eat and entertain. Easy access for everyone walking or in pushchairs etc. A few 'wow' points! The assurance that the layout for open areas will be maintained!
- The hole discussion needs to be community led and owned
- Relocate a smaller, modern adapted for flexible working new RBC HQ.

# Additional Comments

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- I would also, as suggested during the Workshop, like to see us draw on the work of the Vision 2030 engagement too - as I think it may provide some useful steers, and perhaps confirm/challenge some of the conclusions of the specific work done through GT3 etc.
- The demand for office space is very likely to decline as businesses ask workers to continue working remotely and put together longer phased returns. I think the trend in many white-collar industries will be permanent, with businesses will be looking for more flexible meeting/storage space and to reduce their assets. I think the Games Hub that is being pioneered in Aldershot Town Hall could be a good model for any commercial development on the Civic Quarter site.

Residential development will be even more vital to maintaining the viability of the Civic Quarter sites following COVID-19. There remains good demand for private rented sector accommodation and this is important for ensuring we can attract/retain "Young Urban Residents" identified in the EM3's Strategic Economic Plan. This will not be popular with local residents but we could secure some buy in with attractive design that either reflects historical character of buildings in Farnborough or incorporates green design. The recommendations contained in Roger Scruton's report to Government on beauty in design may be helpful for ideas in how to embed this in the Civic Quarter design: <https://bit.ly/2TmAnfo>

Soft landscaping and embedding biodiversity in design (i.e. through green roofs) is probably the most viable way of incorporating environmentally-friendly measures in the development. This outward facing design will contribute strongly to the sense of place that people can see, even if it is in a residential development. This is a good example of green roofs from the University of Warsaw Library complex in Poland: <https://www.greenroofs.com/projects/warsaw-university-library/>

Road traffic forecasts from the Department of Transport suggests that levels of car ownership are unlikely to change substantially, although over time the type of car people drive is projected to change to low carbon options. Modal shift into the town centre is going to be hard to achieve even with better cycling and walking routes, when a substantial number of residents in wards like Cherrywood, Fernhill, St John's and Cove & Southwood live up to 4 miles away with limited public transport options in some areas. Therefore, car parking space will remain an important consideration. My own preference would be for a multi-storey facility that concentrates car parking and provides some options (where practical) for additional electric vehicle charging points.

I think that Health and Wellbeing elements are better focused on the Farnborough Leisure Centre when it is eventually rebuilt, rather than the Civic Quarter itself. The Joint Strategic Needs Assessment for North Hampshire and Farnham CCG shows that long-term conditions like arthritis, diabetes and COPD are a key risk factor across the area. As part of the procurement for the new operator, I would encourage us to consider how we can build on the numbers of people referred into the existing Leisure Centre for exercise classes and rehabilitation - increasing physical activity among the least active in our community.

On nurturing a night-time economy, let's draw on what works elsewhere in the town. For example, I think that the Village Hotel works well because it offers a variety of options that draws in a range of demographics/footfall throughout the day and can be sustained into the evening - a Starbucks where you can work remotely, a bar with live Sport and food options, some accommodation, meeting and leisure space. It provides a distinctive, higher quality offer and feel from the identikit, tired pubs in the town that tend to attract an older demographic and are more limited. I think those elements could work well in a Hotel based in the Civic Quarter.



## POLICY AND PROJECT ADVISORY BOARD WORK PROGRAMME

The purpose of the work programme is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

### (A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECTS ADVISORY BOARD

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<b>Elections Group</b>	Cllrs P.I.C. Crerar, A.R. Newel (Cabinet Member with responsibility for electoral issues) S.J. Masterson (Chairman of Licensing, Audit and General Purposes Committee), C.J. Stewart (Vice-Chairman of PPAB), T.D. Bridgeman and K. Dibble, T.W. Mitchell  Chairman: tbc	A meeting was held in August 2019 where feedback was given from the May election, progress on the annual canvass which was currently underway and an update provided on the electoral services review.  The next meeting would be held on 27th July 2020.	Andrew Colver, Head of Democracy, Strategy and Partnerships, Tel: (01252) 398820, <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a>

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<p><b>Strategic Housing and Local Plan Group</b></p> <p>To steer the development of the Local Plan and monitor updates to the Housing and Homelessness Strategy</p>	<p>Cllrs P.I.C. Crerar (As V-C of PPAB), D.E. Clifford (Leader of the Council), T.W. Mitchell, Marina Munro (Cabinet Member with responsibility for the Local Plan), P. Cullum, C.J. Stewart, C.P. Grattan and M.J. Roberts</p> <p>Chairman: tbc</p>	<p>Agreed by Advisory Board on 3 April 2019 that a scoping review on conservation areas to report to Cabinet will be tasked to the Strategic Housing and Local Plan Group. An update on progress was provided at the September Board meeting.</p> <p>The next meeting was to be arranged.</p>	<p>Tim Mills Head of Planning Tel: (01252) 398790 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p> <p>Anna Lucas Principal Planning Officer</p> <p>Zoe Paine Strategy and Enabling Manager (Housing)</p>
<p><b>Leisure Facilities and Contracts</b></p>	<p>Cllrs J. B. Canty (as Chairman of PPAB), Sue Carter, Mara Makunura, T.W. Mitchell, C.J. Stewart, C.P. Grattan and Sophie Porter</p> <p>Chairman: tbc</p>	<p>The Group held workshop sessions in August to compile the specification requirements. The draft specification was circulated to the Group for comment and would be taken to Cabinet for approval in November 2019. An update on the changes to the specification was circulated to the Group. The next meeting was to be arranged.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<b>Transformation Task and Finish Group (formerly Rushmoor 2020 Modernisation and Improvement Programme)</b>	<p>Cllrs J.B. Canty, K.H. Muschamp (as Cabinet Member with responsibility for this area of work), Sophia Choudhary, P.J. Cullum, Gaynor Austin and Sophie Porter (plus one Liberal Democrat vacancy)</p> <p>Chairman: Cllr. J.B. Canty</p>	<p>It was agreed at the Task and Finish Group meeting on 13 November 2019 that the Group would be renamed Transformation Task and Finish Group and the terms of reference were revised to change the purpose to supporting the ICE Programme to achieve its agreed outcomes.</p> <p>The Group agreed the scope of the website project and discussed the benchmarking and customer survey results.</p> <p>The first meeting of the Task and Finish Group was held on 2 July 2020. Issues discussed: ICE Programme Update, Development of People Strategy, Council website consultation.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>
<b>Regeneration Sustainability Group</b>	<p>It was agreed on 10<sup>th</sup> June 2020 not to progress the establishment of this Group</p>	<p>It was also agreed by the Board at 10<sup>th</sup> June 2020 meeting that the establishment of this group would not be progressed. It was felt that the scope of the Group would be better covered by all Member consultations.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

**(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME**

ISSUE	DETAILS	CONTACT DETAILS
<b>Aldershot Town Centre Strategy</b>	<p>On 19/9/18, the Board considered a report with proposals for the development of an Aldershot Town Centre Strategy.</p> <p>The Board commented on the development proposal which would be incorporated into the development of the draft Aldershot Town Centre Strategy to be submitted to Cabinet for approval and budget allocations.</p> <p>An update on progress was provided at the 20/11/19 meeting where the Board received details on the Civic Society Town Centre Vision, the Rushmoor Leadership project on attracting independent business and the Aldershot Parking Study.</p> <p>An update was provided at the 10/6/20 meeting on Part 1 of the Town Centre Uses Study.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<b>Health, Wellbeing and Obesity</b>	<p>At the Council Meeting on 18/4/18, a Notice of Motion on the topic of ‘tackling obesity’ was referred for further consideration.</p> <p>On 21/11/18, the Board to hold a scoping session, with a view to understanding more about the issue, areas where progress has been made, and potential issues for future policy change/support.</p> <p>Data from the Obesity Audit discussed at the Board meeting on 21/11/18. It was agreed that the actions from the Local Action Group would be monitored by the Progress Group and any substantive items would be reported to the Board. An update was circulated to the Progress Group in October 2019.</p>	<p>Andrew Colver Head of Democracy, Strategy and Partnerships Tel: (01252) 398820 <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p>
<b>Rowhill and Southwood Management Plan</b>	<p>Rowhill Management Plan circulated to the Board for comment in March and comments incorporated into the Plan. Southwood Management Plan currently on hold as consultants staff furloughed and Rushmoor’s Ecologist was on sick leave so would be picked up later in the year once the Covid-19 lockdown was relaxed.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

<p><b>Regeneration Consultation and Policy</b></p>	<p>Discussed at the Board on 21/11/18 and agreed that the Progress Group and/or the Board would be a consultee on key regeneration matters including Farnborough Civic Quarter, The Galleries scheme, Rushmoor Development Partnership, Farnborough Growth Package and other strategies supporting or related to regeneration.</p> <p>A presentation was provided on the communications plan for regeneration in the Borough. It was also agreed that a Task and Finish Group would be established to look at options regarding ambition against cost and deliverability for the regeneration programme.</p> <p>At the meeting on 10/6/20 it was agreed not to progress the establishment of the task and finish group. It was felt that sustainability and regeneration issues would be better dealt with by all Member briefings/consultations.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p> <p>Paul Brooks Head of Regeneration and Property Tel: (01252) 398544 <a href="mailto:paul.brooks@rushmoor.gov.uk">paul.brooks@rushmoor.gov.uk</a></p>
<p><b>Conservation Area Reviews</b></p>	<p>Discussed at the Board on 03/04/19 and agreed for a scoping report to be prepared to report to Cabinet in May. The work would be picked up by the Strategic Housing and Local Plan Group.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<p><b>Strategy for Future Investment in Relation to Playgrounds within the Borough</b></p>	<p>Strategic aims and objectives discussed at the Board on 25/09/19 Board meeting. Strategic document submitted to Cabinet for approval in December 2019 to recommend way forward to develop the operational plan. The Operational Plan was being developed by officers in consultation with the Operational Services Portfolio Holder and will be brought back to a future Board meeting if required.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
<p><b>End Violence at Work Charter</b></p>	<p>Discussed at the Board on 31/07/19 and a number of actions agreed to raise awareness with the voluntary/community sector and for the Council to encourage them to sign-up. A report would come back to the Board in 12-months to report on how many Rushmoor organisations had signed up to the Charter.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

<b>Rent Relief Policy Approach</b>	<p>The approach to a rent relief policy for sports and community organisations in the Borough was considered at 25/09/29 Board meeting. Board comments would be incorporated into the paper to be submitted to Cabinet in November 2019.</p>	<p>Andrew Colver Head of Democracy, Strategy and Partnerships Tel. 01252 398820 <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p>
<b>Procurement Strategy</b>	<p>The draft Procurement Strategy was considered by the Board on 20/11/19 which set out the Council's strategic procurement aims and the priorities for the next four years. A further draft of the Procurement Strategy was considered at the 10/6/20 meeting. The final version would be submitted to the Cabinet in August 2020.</p>	<p>David Stanley Executive Head of Finance Tel. 01252 398440 <a href="mailto:david.stanley@rushmoor.gov.uk">david.stanley@rushmoor.gov.uk</a></p>
<b>Indices of Multiple Deprivation</b>	<p>The IMD 2019 data was discussed by the Board on 22/01/20. It was agreed that more work was required to better understand the data. The draft Deprivation/Wellbeing Strategy will be reported to the Board meeting in July 2020.</p>	<p>Andrew Colver Head of Democracy, Strategy and Partnerships Tel. 01252 398820 <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p>
<b>Byelaws Review – Aldershot and District Military Lands</b>	<p>Pending publication of a consultation on the Byelaws Review of Aldershot and District Military Lands, the Chairman has requested that this issue be placed on the work programme.</p>	

## POLICY AND PROJECTS ADVISORY BOARD

### AGENDA PLANNING – 2020-2021

<b>23 January 2019</b>	<ul style="list-style-type: none"> <li>• Report from PPAB sub-groups</li> <li>• Farnborough Civic Quarter</li> </ul>
<b>3 April 2019</b>	<ul style="list-style-type: none"> <li>• Aldershot Transition Plan and Town Centre Strategy</li> <li>• Farnborough Civic Quarter</li> <li>• Asset Management Plan</li> <li>• Conservation Area Reviews</li> </ul>
<b>5 June 2019</b>	<ul style="list-style-type: none"> <li>• Strategy for future investment in relation to playgrounds within the Borough</li> <li>• Results of Aldershot and Farnborough 2030 Consultation</li> </ul>
<b>31 July 2019</b>	<ul style="list-style-type: none"> <li>• Notice of Motion – Violence at Work Charter</li> <li>• Development of the strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>25 September 2019</b>	<ul style="list-style-type: none"> <li>• Rent Relief Policy for charitable/sporting organisations</li> <li>• Draft strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>20 November 2019</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> <li>• Procurement Strategy</li> </ul>
<b>22 January 2020</b>	<ul style="list-style-type: none"> <li>• Farnborough Civic Quarter Masterplan</li> <li>• Index of Multiple Deprivation Data – Council's policy approach</li> </ul>
<b>25 March 2020</b>	<b>CANCELLED</b>
<b>10 June 2020</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> <li>• Procurement Strategy</li> </ul>
<b>15 July 2020</b>	<ul style="list-style-type: none"> <li>• Covid-19 Response (Deprivation/Wellbeing Strategy)</li> <li>• Civic Quarter</li> <li>• End Violence at Work</li> <li>• Progressing Council Motion – Black Lives Matter</li> </ul>
<b>23 September 2020</b>	•
<b>25 November 2020</b>	•
<b>27 January 2021</b>	•
<b>24 March 2021</b>	•
<b>9 June 2021</b>	•

## PROGRESS GROUP MEETINGS

Membership: Cllrs J.B. Canty (Chairman), P.I.C. Crerar (Vice-Chairman), C.J. Stewart (Vice-Chairman), P.J. Cullum, M.J. Roberts, Nadia Martin and T.W. Mitchell

<b>6 January 2020</b>	<ul style="list-style-type: none"> <li>• Farnborough Civic Quarter Masterplan</li> <li>• Index of Multiple Deprivation Data – Council’s policy approach</li> </ul>
<b>24 February 2020</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> <li>• Procurement Strategy</li> <li>• Rowhill and Southwood Management Plan</li> <li>• Hampshire Library Service Public Consultation</li> </ul>
<b>16 April 2020</b>	<b>CANCELLED</b>
<b>17 June 2020</b>	<ul style="list-style-type: none"> <li>• Update on ICE Programme and changes as a result of Covid-19</li> <li>• Update on number of organisations signed up to the End Violence at Work Charter</li> <li>• Deprivation/Wellbeing Strategy</li> </ul>
<b>26 August 2020</b>	•
<b>28 October 2020</b>	•
<b>16 December 2020</b>	•
<b>24 February 20201</b>	•
<b>FUTURE MEETINGS</b>	<ul style="list-style-type: none"> <li>• Litter Enforcement Strategy</li> <li>• Medium Term Financial Strategy/Budget Strategy</li> <li>• HCC Budget – impact on adult social care and public health</li> <li>• Fair Funding consultation</li> <li>• Rushmoor Development Partnership – Site Appraisals</li> <li>• Income Crisis – policy development</li> <li>• Commercial Investment Strategy</li> <li>• Violence at Work Charter - report on number of Rushmoor organisations signed up to the Charter</li> <li>• Follow-up on Department of Transport Letter on Heathrow Southern Rail Link (end 2020/beg 2021)</li> <li>• Byelaws Review – Aldershot and District Military Lands</li> </ul>